



# Planning & Community Development Department

## Development Plat Application

City  
ETJ

<b>Plat Name:</b>			
<b>Date of Submission:</b>		<b>Administratively Complete Date:</b>	
<b>Submitted by:</b>		Name	
		Company	
		Phone Number	Email
<b>Required</b>	<b>Plat Documents</b>		<b>Date Received</b> <i>(staff use only)</i>
<b>Yes No</b>			
	Formal application and appropriate filing fee		
	Development Plat, 5 copies blue or black line 18" x 24"		
	Drainage Study, 2 copies and PDF copy submitted via email, downloadable link, or USB (no CD)		
	Fire Protection Plan, 2 copies		
	Illumination Plan, 1 copy		
	Open Space System Plan, 1 copy		
	Slope Map if steep slope present or letter stating no slope greater 15%		
	Traffic Impact Analysis, 2 copies		
	Tree Survey, 1 copy		
<b>Yes No</b>	<b>Infrastructure Documents</b>		
	Design and construction documents, 3 complete sets each bound with a copy of the plat		
	Design Compliance Letter		
	Engineer's Opinion of Probable Cost		
<b>Yes No</b>	<b>Letters/Memos</b>		
	from all the following agencies having jurisdiction over improvements required or desired in the development plat or that need to be notified that development is occurring, including:		
	Kendall County Engineers & Development Management Office (if OSSF or County right-of-way)		
	Kendall County Fire Marshal's Office (if in the ETJ)		
	Bandera Electric Co-op and/or Pedernales Electric Co-op		
	Cable and telephone wire services		
	Cow Creek Ground Water Conservation District		
	Texas Department of Transportation (if state right-of-way)		
	Any other State or public agency approval with jurisdiction over improvements desired in the subdivision.		
Notes:			